**Price List.**

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**Debt Recovery.**

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| **Stage 1:** | **Our Fee (By Post)** | **Our Fee (By Post & E-mail)** |
| **Letter Before Action (Partnerships / Limited Companies)** | £3.00 plus VAT | £18.00 plus VAT |
| **Pre-Action Protocol Letter (Individuals / Sole Traders)** | £30.00 plus VAT (unless exceptionally complicated) | £45.00 plus VAT |

If your debt is disputed, a charge of £30.00 plus VAT will be payable in respect of the time we spend sending you copy correspondence and/or details of any telephone call(s) we receive from your opponent. Ad-hoc requests for further advice and/or guidance will be charged at the rate of £15.00 plus VAT per e-mail and/or telephone call.

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| **Stage 2: Court Action** | **Our Fee** | **Court Fee** |
| Up to £300.00 | £75.00 plus VAT | £25.00 |
| £300.01 to £500.00 | £80.00 plus VAT | £35.00 |
| £500.01 to £1,000.00 | £100.00 plus VAT | £60.00 |
| £1,000.01 to £1,500.00 | £140.00 plus VAT | £70.00 |
| £1,500.01 to £3,000.00 | £140.00 plus VAT | £105.00 |
| £3,000.01 to £5,000.00 | £150.00 plus VAT | £185.00 |
| £5,000.01 to £10,000.00 | £160.00 plus VAT | £410.00 |
| £10,000.01 to £15,000.00 | £160.00 plus VAT | 4.5% of value of debt\* |
| £15,000.01 to £50,000.00 | £200.00 plus VAT | 4.5% of value of debt\* |
| £50,000.01 to £100,000.00 | £250.00 plus VAT | 4.5% of value of debt\* |

\*Plus 4.5% of any fees claimed pursuant to the Late Payment of Commercial Debts Regulations 2002, as amended by the Late Payment of Commercial Debts Regulations 2013, and interest pursuant to Section 69 of the County Courts Act 1984.

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| **Stage 3: Judgment & Enforcement Action** | **Our Fee** | **Court Fee** |
| Up to £300.00 | £75.00 plus VAT | £110.00 |
| £300.01 to £599.99 | £75.00 plus VAT | £110.00 |
| £600.00 to £1,000.00 | £75.00 plus VAT | £66.00 |
| £1,000.01 to £1,500.00 | £80.00 plus VAT | £66.00 |
| £1,500.01 to £3,000.00 | £80.00 plus VAT | £66.00 |
| £3,000.01 to £5,000.00 | £80.00 plus VAT | £66.00 |
| £5,000.01 to £15,000.00 | £95.00 plus VAT | £66.00 |
| £15,000.01 to £50,000.00 | £95.00 plus VAT | £66.00 |
| £50,000.01 to £100,000.00 | £100.00 plus VAT | £66.00 |

For debts over £100,000.00, please contact us for a costs estimate.

In the event that your opponent wishes to make payment, we will ask that all payments are sent to you directly. If, however, we are required to process payment, a charge of £45.00 plus VAT will be payable in respect of the time we spend remitting funds to you.

**Commercial Dispute Resolution.**

Where a claim or proposed claim is disputed or where a case is particularly complicated, our fixed hourly rate of £150.00 plus VAT will apply. No work on disputed cases will be undertaken until we have provided you with a costs estimate and obtained your prior authority to proceed.

**Insolvency Law.**

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| **Drafting & Serving A Statutory Demand** |  |
| Our Fee | £200.00 plus VAT |
| Process Server Fee | £100.00 plus VAT |

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| **Presenting A Bankruptcy Petition** |  |
| Our Fee | £500.00 plus VAT |
| Court Fee | £280.00 |
| Official Receiver Fee | £990.00 |
| Process Server Fee | £100.00 plus VAT |
| Advocate Fee | £100.00 plus VAT |

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| **Sending A Pre-Winding Up Letter** |  |
| Our Fee | £150.00 plus VAT |

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| **Presenting A Winding Up Petition** |  |
| Our Fee | £750.00 plus VAT |
| Court Fee | £280.00 |
| Process Server Fee | £100.00 plus VAT |
| London Gazette Fee | £97.53 |
| Official Receiver Fee | £1,600.00 |
| Advocate Fee | £300.00 plus VAT |
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**Debtor Tracing.**

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| **Debtor Tracing** |  |
| Standard Trace | £29.00 plus VAT |
| Enhanced Trace | £125.00 plus VAT |